



ARCHI-TECHNOLOGY, LLC

Communications, Life Safety and Automation Consultants

Documentation Services



Archi-Technology services for the operational phase of your building significantly improves communications and productivity for your staff, your consultants and contractors.

Documentation Services Documentation of your facility systems and infrastructures is critical to the management of your building. Our web based documentation and Electronic Operations & Maintenance Manual (EOMM) service helps you to organize and maintain this information.

Existing Conditions and Information

Facility drawings and system information is all too often based on whatever was left by the engineers and contractors after the last project or whatever you may have inherited from your predecessor. This information exists as rolls of construction drawings and maybe there are a few product information binders and folders. The drawings and binders are probably buried in a file cabinet, on a shelf or under a desk.

Now something breaks, needs adjusting or just needs to be cleaned. Where do you start? You go to the pile of drawings and system manuals, dust them off and begin your search. How much time does this take? Could anyone else locate the information? Is the information that you need in the pile?

Drawings

If your facility drawings are not in electronic format, we can scan your hard copy drawings. The images can then be organized and cataloged for easy retrieval. In addition, once they are scanned, the drawings are preserved and can be printed out as needed.

Depending on your needs, these scanned images can also be converted to CAD. Good candidates for this service are old cable plant record drawings, pathway drawings and other utilities. Field investigation can further enhance the quality and reliability of the information.

Operations and Maintenance Information

The next step is to collect electronic sources of the O&M information such as MSDS sheets, maintenance information, product cut sheets and detail drawings.

This effort helps identify gaps in the information, when it is convenient, rather than discovering that needed information is not there when something breaks and you are in a hurry.

Linking the Information

Now, the electronic drawings, survey information, such as digital images and the electronic product information can be linked together.

The result is an integrated solution, based on standard hyperlink technology, tailored to your facility or campus.

Web Based Access

Because we use standard browser based technology, any authorized user from your organization can access CAD drawings, digital photos and detailed product information with a mouse and a password.

This allows your facility and system information to be easily accessed throughout your organization, saving you time and money. We can also help maintain this information.



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For more information on how Archi-Technology can help you save time and money while improving the quality of your facility information, call us at **585-424-1952** or visit www.archi-technology.com